

ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON WEDNESDAY 11TH MAY 2005

The meeting was held at The Rectory, Cawston and commenced at 7:30 p.m. with prayers.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mrs. Jane Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mrs. June Hopper, Mr. Brian Seager and Mr. Alex Young

Apologies were received from: Mr. Peter Boxshall and Mrs. Rita Mead

1. Minutes of Previous Meetings (held 22nd February and 17th April 2005)

The minutes of 17th April 2005 should have referred to Mrs. Rita Mead, rather than Mr. Rita Mead.

2. Matters not dealt with elsewhere

Church Wall

A send quotation of £ 9,000 has been obtained. The Broadland District Council grant has been received. The work is ready to start.

Trafalgar 200

An item about Trafalgar 200 will shortly appear in the parish magazine. Rev. Harris is awaiting feedback.

3. Licence Renewals

The licences to administer Holy Communion for Mrs. Beverly White, Mr. Andrew Cameron-Heffer, Mr. Simon Court and Mrs. Grace Seager are due to expire later this year. It was agreed that permission be sought to renew these licences.

4. 'Safe From Harm' Review

The 'Protection of Children and Young People' (2005) document was discussed within the meeting. It was decided that the document needs to be re-adopted annually. CRB checks are also required for all those involved with the Sunday School.

Mr. Simon Court to ensure the appropriate documentation is available in church; this to include a 'Childline' poster and details of PCC officers.

Mr. Simon Court to contact the diocesan office for advice on what level/type of CRB check is required.

Mr. Andrew Cameron-Heffer to find out what cover the church insurance gives for childrens' activities.

5. Reports

Finance

A report of the PCC financial balances was distributed to PCC members with their agenda for this meeting.

Fabric

Scout Hut

Mr. Simon Court told the meeting of plans to replace the existing Scout Hut. The current building, owned by the PCC, is in a poor state of repair. Part of the building is falling down and an insurance claim has been entered for the damage. This claim is being contested by the insurance loss adjuster. Mr. Court discussed the options around the current building, and possible replacement. This would turn into a major project.

Fabric Working Party

Rev. Harris talked of plans for a Fabric working party to be held at the Church. Plans for the morning include clearing behind the organ and removing junk from behind the scout hut.

Re-Ordering

Rev. Harris reported that a DAC site visit was planned soon. Question that needed to be answered include:

- Where to place the organ; what role would the organ have in the future?
- Plans for the North Trancept need to be agreed
- Heating. What sort of system could be installed? Would it be effective?

Mr. Simon Court reported on a recent visit to Aylsham Church. For £170,000 they had had a kitchen and toilets installed.

6. Chairman's Items

The Churchyard

Rev. Harris stated that he was not happy with the current state of the grass cutting in the churchyard. It was proposed to try and attack the problem at the forthcoming Fabric working party.

It was proposed that the PCC obtain some brown refuse bins to take garden waste.

The Choir

A letter from Mrs. Kate Harris was read out. It sought the agreement of the PCC to a four week trial to move the choir into the Sanctuary in an attempt to improve the audibility of the choir. This proposal was carried.

Mrs. Lyn Fairchild reported that she had received a letter offering a return visit of the Rumanian Singers to the church later in the year. The visit could be on 30th September or 11th October 2005.

7. Date of Next Meetings

The PCC meetings for the rest of 2005 are:

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| Wednesday 15 th June 2005 at 7:30 pm | (with prayers led by Mrs. Jane Court) |
| Tuesday 6 th September 2005 at 7:30 pm | (with prayers led by Mrs. June Hopper) |
| Tuesday 11 th October 2005 at 7:30 pm | (with prayers led by Mr. Andrew Cameron-Heffer) |
| Tuesday 22 nd November 2005 at 7:30 pm | (with prayers led by Mrs Debbie Graver) |

The meeting closed at around 9 p.m. with prayers.