

ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON TUESDAY 6TH SEPTEMBER 2005

The meeting was held at The Rectory, Cawston and commenced at 7:30 p.m. with prayers led by Mrs June Hopper.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mrs. Jane Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mrs. June Hopper, Mr. Brian Seager and Mr. Alex Young

Apologies were received from: Mr. Peter Boxshall and Mrs. Rita Mead

1. Minutes of Previous Meetings (held Wednesday 15th June 2005)

Mrs. Jane Court, who was shown as absent from the meeting did attend the latter part of the meeting.

2. Matters not dealt with elsewhere

Church Wall

Mr. Simon Court reported that the builder has not yet started work, despite several reminders.

Choir Re-positioning

The experiment to re-position the choir was well received; no adverse comments were received.

Scout Hut

Mr. Simon Court reported that there was the possibility of asbestos in the scout hut. A building survey is due to be performed on 16th September. Pending the surveyors report no children's activities will take place in the building.

Visitors Officer

Rev. Tom Harris said that the church urgently needs a Visitors Officer. For the interim this post will be held by Mr. Brian Seager. Rev. Harris will ask the congregation for volunteers. An article will be placed the Parish Magazine and Mrs. Cameron-Heffer will contact the cathedral for assistance in showing guests around the church.

3. Reports

Finance

A report of the PCC financial balances was distributed to PCC members with their agenda for this meeting.

The 2005 Parish Share is £ 11,040. To date £ 10,040 has been paid.

Last year £ 50.00 was sent to St Luke's Hospital for the Clergy. It was agreed to send £ 50 this year – the money to be paid from the Magazine account.

Fabric

Building

A small amount of lead work and slate repairs are outstanding.

Re-Modelling Plans

Entrance Area

The area around the main entrance to the building was discussed. The area needs to be levelled to comply with current legislation. Mr. Philip Orchard says this work could be achieved for around £7,500. The PCC agreed to start work on this project. This will entail changes to the doors and porch area.

Heating Systems

Rev. Harris told the meeting that we would need formally to engage a heating engineer to identify what options exist for a future heating system in the building. It was agreed to seek a specification for a heating system.

The Organ

Rev. Harris spoke with the Diocesan Registrar about the problems the PCC had with the recent meeting in church attended by, amongst others, the DAC. The DAC report to the Diocesan Registrar and Rev. Harris talked about the options available to progress the planned re-ordering in the church building.

Tables and Chairs

It was decided that the purchase of around 50 chairs plus tables to replace the ones current in the church be progressed. Mr. Simon Court will take charge of this work.

4. Chairman's Items

Band Concert

Rev. Harris said plans were progressing well for the Cawston Band concert this week. Around 40 band members (past and present) will be involved.

Harvest

The forthcoming Harvest Lunch will be a *Bring and Share* event. Tickets will be £ 2.00 each. Mrs. Cameron-Heffer offered to print and sell the tickets. Any money raised will be donated to Water Aid.

Skills Register

A long discussion took place about the lack of volunteers within the church. A small number of individuals do most of the work. It was decided to build a *Skills Register* of church members. A survey form will be devised and all members will be encouraged to complete it. The information collected will be used to help organise future events.

Crèche, Sunday School and Youth Activities

The PCC members present discussed these topics at length. It was agreed that the planned Skills Register would greatly assist in finding volunteers to assist in crèche, Sunday School and other youth activities.

5. Date of Next Meetings

The PCC meetings for the rest of 2005 are:

Tuesday 11th October 2005 at 7:30 pm (with prayers led by Mr. Andrew Cameron-Heffer)

Tuesday 22nd November 2005 at 7:30 pm (with prayers led by Mrs Debbie Graver)

The meeting closed at 9:15 p.m. with prayers led by Mrs. June Hopper.