

ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON TUESDAY 11TH OCTOBER 2005

The meeting was held at The Rectory, Cawston and commenced at 7:30 p.m. with prayers led by Mr Andrew Cameron-Heffer.

Present at meeting: Rev. Tom Harris, Mr. Peter Boxshall, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mrs. June Hopper and Mr. Brian Seager

Apologies were received from: Mrs. Jane Court, Mrs. Rita Mead and Mr. Alex Young

1. Minutes of Previous Meetings (held 6th September 2005)

These were agreed.

2. Matters not dealt with elsewhere

Church Wall

Mr. Simon Court will give the builders a further reminder to start work.

Scout Hut

A professional survey of the building has recently been undertaken. No asbestos problems were reported. This means children activities can re-commence in the building.

Visitors Officer

Mrs. Sandra Young offered to become the Visitor Officer for Cawston Church. Mr. & Mrs. Boxshall offered to assist whenever possible.

Tables and Chairs

Mr. Simon Court reported that new chairs have been ordered. 48 chairs plus a trolley are due for delivery later this week. Once the chairs arrive a decision will be taken regarding new tables.

Vacuum Cleaners

Following a minor injury in church it was decided to purchase two new 'cheap' light-weight cleaners plus power leads to assist those that clean the inside of the church building.

Harvest

The meeting discussed the recent Harvest lunch. It was felt that the event was well run; the food was good; and an enjoyable time was had by all.

Crèche/Sunday School/Youth

Mrs. Peggy Dewing and Mrs. Bobby Ward have offered to run the Sunday School. CRB checks have not yet been carried out as the company used by the Diocese has gone bust. When the Diocese has appointed a new agent the outstanding checks will be performed. It was agreed that an existing CRB checked person attends each meeting until the new organisers have received their documentation.

School Governor

Mrs. Jean Vincent has been appointed as a foundation governor at Cawston Primary School. This appointment is as the Diocesan Board of Education representative.

3. Reports

Finance

A report of the PCC financial balances was distributed to PCC members with their agenda for this meeting.

The 2005 Parish Share has now been paid in full.

Fabric

Re-Modelling Plans

A large part of the meeting was taken up with lengthy discussions about the various options available for the proposed re-modelling of the church building.

Three major topics were discussed:

Organ

It was decided to engage Mr. Bower to provide advice as to the best way to progress our proposed move of the organ from its current location. Mr. Bower will charge around £ 175 for his report.

South Porch

The current entrance to the church building is unsuitable for mobility impaired visitors. The church architect, Mr. Philip Orchard proposes a levelling of the entrance. This would cost in the region of £7,500. The PCC unanimously agreed to start this work.

Mr. Orchard will be asked to look into the feasibility of re-hanging the main entrance doors to the outside of the porch.

Heating

To progress heating for the church the PCC needs to formally engage a heating engineer to propose an effective heating system for the building. Two submissions have been received. The first, from Dr. Colin Bemrose, proposed a site visit to plan options. This would entail a £150 fee plus expenses. The second proposal, from Mr. Shawyer offered a free site visit, but Mr. Shawyer would charge a design fee of 8%.

The two options were discussed at length by the PCC members present. Rev. Harris read out the submissions from both parties and a letter from Mr. Orchard. It was decided to engage Dr. Bemrose for this stage of the work.

Public Address System

Instructions for using the PA system in church will be written and displayed by the PA system in the vestry.

4. Chairman's Items

Remembrance

Rev. Harris informed the meeting that the annual wreath laying will take place on Friday 11th November at 11 am with the Remembrance service taking place on Sunday 11th November at 3pm.

Diocesan Visitor

Mr. John Ransome, a candidate for ordination, will join the parish for the next three months. Expect to see him attending and taking part in many activities over the coming months.

Sabbatical

Rev. Harris plans to take a sabbatical in early 2006. This sabbatical will last around seven weeks.

Traidcraft

The recently re-introduced Traidcraft stand is working well. Mr. Simon Court reported that an order for £ 400 was recently made.

5. Date of Next Meetings

The PCC meetings for the rest of 2005 are:

Tuesday 22nd November 2005 at 7:30 pm (with prayers led by Mrs Debbie Graver)

Tuesday 10th January 2006 at 7:30 pm

The meeting closed at 8:55 p.m. with prayers led by Mr. Andrew Cameron-Heffer.