

ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON TUESDAY 22ND NOVEMBER 2005

The meeting was held at The Rectory, Cawston and commenced at 7:30 p.m. with prayers led by Mr Debbie Graver.

Present at meeting: Rev. Tom Harris, Mr. Peter Boxshall, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mr. Brian Seager, Mr. Alex Young and Mr. John Ransome.

Apologies were received from: Mrs. Jane Court, Mrs. June Hopper and Mrs. Rita Mead.

1. Introduction

Rev. Harris started the meeting by introducing Mr. John Ransome to the PCC members. As had been previously announced Mr. Ransome is a candidate for ordination and is joining the parish for three months.

2. Minutes of Previous Meetings (held 11th October 2005)

The new school foundation governor is Mrs Jean Vince, not Mrs. Jean Vincent as stated.

The assistant Visitor Office will be Mrs. Carol Boxshall, not Mr & Mrs Boxshall as stated.

The Remembrance Day service took place on Sunday 13th September, not 11th September as stated.

3. Matters not dealt with elsewhere

Church Wall

Despite numerous reminders to the builders work on the church wall has not started. Mrs. Rita Mead is currently chasing the builders again!

Tables and Chairs

The new chairs have arrived. A decision needs to be made as to the style and colour of the new tables. Once a decision has been reached an order will be placed.

Vacuum Cleaners

The new vacuum cleaners have been procured and installed.

4. Dealing with Visitors

The first formal booking has been received for 21st May 2006. A discussion was had around the charging that could be applied to visitor groups. It was proposed that a £2 per head charge be made - this would include coffee and biscuits. A review of the charging would be made after this event.

The Norwich Cathedral's Visitors officer is keen to help us present the church. Further communications with the Cathedral will take place in due course.

5. Plans for Future Events

Christingle

The service is written. A list of tasks has been prepared and sponsorship obtained.

Christmas Services

All planned and ready to go.

Christmas Cards

A number of cards remain from last year's distribution. A further batch of cards will be bought for this year. The remaining stock will be carried forward to next year. Mr. Simon Court will prepare batches of cards for distribution.

St. Agnes Eve Event

Five volunteers are required to run this event. Mr. Brian Seager offered to take ownership of the event.

6. Reports

Finance

A report of the PCC financial balances was distributed to PCC members with their agenda for this meeting.

Having traced the executors of a dormant account owned by Theodore Marsh the church has been fortunate to receive £3,500 from her estate.

Fabric

Rev. Harris, Mr. Peter Boxshall and Mr. Brian Seager recently met the architect and the heating advisor. A report is due shortly. This report needs to be endorsed by the PCC at the next meeting (January 2006) so that it may be forwarded to the next DAC meeting (2nd February 2006).

Maintenance

Another maintenance morning is needed. It was set as 10th December 2005 from 9am.

7. Chairman's Items

Sunday School and Crèche

A meeting was recently held to plan the transfer of Sunday School to Mrs. Peggy Dewing and Mrs. Bobby Ward. This transfer will take place in December. It was decided to give the Sunday School an annual budget of £200 per year to be spent as the organisers see fit.

Barn Dance

Rev. Harris suggested that a Barn Dance be held in 2006, following the very successful event in 2004. A meeting will be arranged for January to start planning.

8. Date of Next Meetings

The next PCC meetings are:

Tuesday 10th January 2006 at 7:30 pm (with prayers led by Mrs. Mandy Cameron-Heffer)

Monday 13th March 2006 at 7:30 pm

Wednesday 19th April 2006 at 7:30 pm

The next meeting will need to set an AGM date/time.

The meeting closed at 8:55 p.m. with The Grace led by Mrs. Debbie Graver.