

# ST AGNES CHURCH, CAWSTON

## MINUTES OF PCC MEETING

### HELD ON TUESDAY 10<sup>TH</sup> JANUARY 2006

The meeting was held at The Rectory, Cawston and commenced at 7:30 p.m. with prayers led by Mrs. Mandy Cameron-Heffer.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mrs. Jane Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. June Hopper, Mr. Brian Seager, Mr. Alex Young.

Apologies were received from: Mr. Peter Boxshall, Mrs. Debbie Graver and Mrs. Rita Mead.

#### 1. Minutes of Previous Meetings (held 22<sup>nd</sup> November 2005)

The Remembrance Day service took place on Sunday 13<sup>th</sup> November (not 11<sup>th</sup> September as originally reported).

Mr. John Ranson (not Mr. John Ransome) attended the last meeting.

The new school foundation governor is Mrs Jeanne Vince (not Mrs. Jean Vincent as originally reported).

The Sunday School is now being run by Mrs. Peggy Dewing and Mrs. Bobbie Ward (not Mrs. Bobby Ward).

#### 2. Matters not dealt with elsewhere

##### *Church Wall*

The saga continues! Repairs to the wall are now being delayed until better weather – the work is scheduled to start in May 2006.

##### *Tables and Chairs*

The colours and style of the new tables were discussed. It was decided not to have tables from the ‘budget range’ as these were not available in the colour selected, nor were the sizes ideal. An order for the tables will be made soon.

##### *Visitors Officer*

No contact has yet been made with the Visitors Officer at the cathedral.

##### *2005 Christmas Services*

The following points were made about the 2005 Christmas services:

- The overhead projector at most services was deemed a success. This will be extended to the ‘Midnight Mass’ service for 2006
- The wine service after the Carol Concert (run by WI volunteers) was not particularly effective. It was thought additional helpers would help speed up the drinks service
- The illuminated cross on the church tower was admired by many visitors
- The public address system was an improvement over previous years – more work may be done to improve it further

##### *Barn Dance*

A meeting of the ‘Barn Dance Committee’ recently met and set **Saturday 20<sup>th</sup> May 2006** as the planned date for this year’s main social event. This date is subject to confirmation at the next meeting of the committee.

##### *Pantomime*

The visit to the Theatre Royal to see this season’s pantomime was deemed a great success.

##### *Leaflet Distribution*

Now that the church is producing more leaflets finding volunteers for distributing them to each household is becoming a problem. Mr. Simon Court suggested that distribution using the Royal Mail may be a possibility. He will investigate.

Other avenues to investigate include using the same distribution method as used for ‘The Reepham Post’ or asking the magazine distributors to help.

### 3. Reports

#### ***Finance***

A report of the PCC financial balances was distributed to PCC members with their agenda for this meeting. A written report from the treasurer was read out.

The PCC accounts finished the year with a balance of £4,606, however Ministry Account fees have not been paid since July. The main Christmas charity was 'The Children's Society'. A total of £1,011 was raised. £41 Gift Aid tax may be reclaimed by the society – making a total giving of £1,052.

#### ***Fabric***

##### ***Re-Ordering***

The church architect has further revised the re-ordering plans and these were discussed at the meeting. Following contact with the heating advisor it is planned to have a boiler in the Vestry feeding fan-assisted radiators on the walls. Moving the boiler now means we plan for two WCs in the new construction.

It was agreed to instruct Mr. Orchard to progress the revised plans.

### 4. Chairman's Items

#### ***St. Agnes' Eve Event***

The PCC members present were asked to invite friends and extended family to the event.

#### ***Highlights of Mission Day at the Cathedral***

Mr. Simon Court reported on the recent Mission Day. He said that the day gave lots of ideas on how to improve mission within the church. A DVD was produced with highlights on the event. It is planned to play extracts of the DVD at the next PCC meeting.

### 5. Date of Next Meetings

The next PCC meetings are:

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| Tuesday 21 <sup>st</sup> February 2006 at 7:30 pm | <i>(venue: 10 Marshall Howard Close)</i>                                      |
| Tuesday 14 <sup>th</sup> March 2006 at 7:30 pm    | <i>(note: date of meeting changed from Monday 13<sup>th</sup> March 2006)</i> |
| Wednesday 19 <sup>th</sup> April 2006 at 7:30 pm  | <i>(this is the 2006 Annual General Meeting)</i>                              |

The meeting closed at 9:00 p.m. with prayers led by Mrs. Mandy Cameron-Heffer.