

ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON TUESDAY 12TH JUNE 2007

The meeting was held in the Rectory and commenced at 7:30 pm with prayers led by Mrs. June Hopper.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mr. Brian Canavan, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mrs. June Hopper and Mrs. Bobby Ward

Apologies received from: Mrs. Betty Brunt, Mrs. Jane Court, Mr. Simon Court, Mrs. Rita Mead and Mr. Brian Seager

1. Minutes of Previous Meetings (held 1st May 2007)

Apologies were received from Mr. Brian Canavan, not Mr. Brian Kanavan. With this amendment the minutes of the previous meeting were agreed.

2. Matters not dealt with elsewhere

Concerts

A price of £7.50 has been set for the summer concerts by 'The Sheringham Shantymen' and 'The Cawston Band'.

School Fête

Mrs. Mandy Cameron-Heffer offered to become the liaison point for the promotion of the marquee.

Community Forum

A meeting has been held to identify community leaders that could be invited to a community forum. The list is up to 70 names. It has been decided that the event will take place as a Community Supper. A budget of £ 400 was proposed.

3. Welcome Packs

Mrs. Mandy Cameron-Heffer to contact the Diocese and Arch-Deacon to identify other Church welcome packs.

4. Child Protection Review

The meeting formally re-adopted the existing Child Protection Policy. This was proposed by Mrs. Mandy Cameron-Heffer and seconded by Mrs. Lyn Fairchild.

5. Spiritual Growth

Rev. Harris talked about a number of initiatives to promote spiritual growth. Mention was made of the planned **Quiet Day at Heydon** and that prayer and bible study can lead to spiritual growth. There were discussions about how, when and where we pray. Rev Harris asked the PCC members present to reflect on this topic.

An item will be added to the next PCC meeting agenda.

6. Reports

Financial

A financial summary was presented to PCC members at the meeting.

A number of items were discussed:

1. Around £40,000 of our reserves are being moved from an Alliance & Leicester account to one held with the Central Board of Finance. This is being done due to the derisory interest rate currently offered by Alliance & Leicester.
2. There have been very few increases in giving annually, despite letters that have been sent by Rev. Harris in past years. This is an area of concern.
3. A giving envelope and standing order breakdown was presented to the PCC members present. It showed that 12 people/families contributed over 60% of the regular giving to the church.

4. The anonymity of givers was discussed. It was felt that who gave what to the church should remain confidential.
5. Thank-you letters will be sent to the regular givers to thank them for their continued support.

Worship

Most of the services have been arranged for the rest of 2007.

The Cawston Band have been booked for the Carol Concert.

Children's Work

Mrs. Bobby Ward reported that plans are in full-swing for the forthcoming Adventure Day planned for 14th July at the Horstead Centre.

The children are still thoroughly enjoying the Sunday School activities.

Re-Ordering Status

Organ

The faculty for the organ move and re-build has been approved. Most of the money for this work is in place. Tenders for the platform and organ work will be invited shortly.

Porch

The faculty for the porch re-modelling is due to be received soon. Tenders will be invited for the work in late June. No money has been sought for this work yet.

Heating

No objections have been received to the planned heating for the building. Rev Harris has had some queries on the subject, however. An application for a faculty will be made in the near future. Quotes for the work will then take place.

Building

The major plans have been presented to the DAC. It is anticipated that this may lead to further re-working of the plans. Applications for funding have been made to major bodies. It is anticipated that we will need to raise between £ 20,000 and £ 30,000 towards this work.

7. Chairman's Items

Equal Opportunities Policy

The following Equal Opportunities Policy was adopted:

The church of St Agnes, Cawston adopts the Diocese of Norwich Equal Opportunities Policy:-

The Diocese aims to be an equal opportunities employer and undertakes to apply objective criteria to assessment and ability. It aims to ensure that no job applicant, employee or worker receives less favourable treatment on the grounds of race, colour, national or ethnic origins, sex, sexual orientation or perceived sexuality, marital status, disability, membership or non-membership of trade unions, spent convictions of offenders, class, age, politics, religion or belief.

New Benefice Secretary

Mrs. Petula Chenery is undertaking a three month trial as Tom's secretary. Mr. Andrew Cameron-Heffer read out an offer from Barn Own Enterprises Ltd to administer the employment and to ensure compliance with all the current appropriate legal requirements. The meeting was unsure if this was necessary and Mr. Cameron-Heffer offered to contact the diocese to check the legal requirements.

Cawston Ministry Account

Mr. Alex Young has started to undertake the role of administering the Cawston Ministry Account.

8. Date of Next Meetings

Date for next PCC meetings:

Tuesday 17th July 2007 at 7:30pm at the Rectory (Prayers will be led by Mrs. Lyn Fairchild)

Tuesday 11th September 2007 at 7:30pm at the Rectory (Prayers will be led by Mr. Andrew Cameron-Heffer)

The meeting was closed with prayers led by Mrs. June Hopper at 9:05pm.