

ST AGNES CHURCH, CAWSTON  
MINUTES OF PCC MEETING  
HELD ON TUESDAY 8<sup>TH</sup> JANUARY 2008

The meeting was held in the Rectory and commenced at 7:30 pm with prayers led by Mrs. June Hopper.

Present at meeting: Rev. Tom Harris, Mrs. Betty Brunt, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mrs. Jane Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. Debbie Graver, Mrs. June Hopper, Mrs. Rita Mead and Mr. Brian Seager

Apologies received from: Mr. Brian Canavan

### 1. Agree minutes of last PCC meeting

The minutes of the meetings on 20<sup>th</sup> November 2007 were agreed without amendment.

### 2. Matters not dealt with elsewhere

#### ***Mission Fish***

Mr. Simon Court stated that the charity e-bay account, which was authorised at the last meeting, was still pending being set up.

#### ***Damage to West Door***

The recent damage to the West Door has been surveyed by the architect. Rev. Harris is awaiting his report before major repair work can be undertaken.

#### ***Gas Heaters***

The existing gas heaters have been serviced and have had all their flexible pipework replaced. Mr. Simon Court reported that the heaters have all now been passed as safe for use.

#### ***Committed To Growth***

Currently no formal plans exist for the proposed PCC 'Away Day' on Saturday 1<sup>st</sup> March 2008. Mr. Andrew Cameron-Heffer to check availability of the Horstead Centre and book the venue if available.

Rev. Harris and Mr. Court will work together to set a basic plan for the day.

### 3. Future Events

#### ***St. Agnes Party***

Plans for the event include:

- Mrs. Lyn Fairchild will manage the "bring and share" food
- Drinks will be supplied from the "Churchwardens Cellar"
- Wine will be purchased from the bowls club bar
- Party games to be arranged by Mr. Simon Court
- Set-up of the venue from 10:30am

#### ***Easter***

Mr. Brian Seager reported that between 20 and 25 pilgrims are due to visit us on Maundy Thursday on their pilgrimage to Walsingham.

In the past we have used Cawston Village Hall to hold a Passover meal in the evening and to house the pilgrims overnight. It was proposed that we investigate using Cawston Primary School hall as a venue instead this year. It may give us more flexibility and space. Mrs. Mandy Cameron-Heffer to investigate this option.

#### ***Dedication of Porch and Organ***

Rev. Harris told the meeting of plans to hold a dedication service to mark the conclusion of the work to rebuild the porch area and the organ. The event, at 6pm on 7<sup>th</sup> April, will be attended by Bishop Graham.

It is planned to invite all those that have made a contribution to the recent and planned changes. More details about the event would be forthcoming over the coming weeks.

## 4. Reports

### ***Financial***

The latest balances were distributed with the agendas for the meeting.

Mrs. Rita Mead informed the meeting that planned giving increased in 2007. It was up by around £700 over the 2006 figure. The recent appeals for increased giving have led to a £176 per month increase in planned giving.

Mr. Simon Court and Mrs. Rita Mead then presented the meeting with a draft budget for 2008. This provided a breakdown of the proposed income and expenditure for the year. It was stated that this was the first time such a document has been placed before the PCC and that it was very much a "first draft". It is planned that the income and expenditure during 2008 are monitored against this budget.

A poster will be produced to be displayed in church detailing the daily cost of running the church (£100/day).

The current state of finances regarding the re-ordering was stated as follows:

- Organ repair – sufficient funds
- Porch work – £1,200 short. This shortfall to be met from the Fabric Fund
- The Fabric Fund currently has around £27,000 left
- The current appeal has generated £16,000 in promises
- Grants have totalled £53,000

A "Thank You" card will be presented to all the children that give weekly using envelopes. Mrs. Mead said that this scheme had raised over £250 since its inception at Easter 2007.

### ***Re-Ordering***

Rev. Harris stated that the full detailed plans for the re-ordering have been sent to the DAC. This is currently being discussed by a sub-committee. It is hoped that they report back to the main DAC in February 2008.

A revised faculty for the heating plans will be presented to the DAC shortly.

Rev. Harris told the members present that the paperwork related to the re-ordering was becoming too much for one person to manage. It was proposed that a committee be set up to manage this work in the future. A group (comprising of Rev. Harris, Mrs. Brunt, Mr. & Mrs. Graver and Mrs. Cameron-Heffer) will meet to manage the paperwork. The first meeting for this group is set for 19<sup>th</sup> February 2008.

### ***Worship***

Plans for forthcoming services are well in hand.

### ***Children's Work***

It was thought that the Christmas Nativity worked well. Many members of the congregation were involved.

### ***Youth Work***

STITCH (Some Teenagers In The Church) has started meeting monthly. Plans for outings are in hand.

## 5. Chairman's Items

There were no Chairman's Items, but there were two other items tabled for discussion:

### ***Cleaning after Christmas Services***

Comments were raised that the cleaning after the Carol Services seemed to miss mince pies under some of the pews.

### ***Notice Board advertising Christmas Services***

It appears that the main notice board at the churchyard entrance did not always have details of the forthcoming Christmas services. Mrs. Lyn Fairchild will discuss this with Mrs. Petula Chenery.

## 6. Date of Next Meetings

Date for future PCC meetings:

Tuesday 5<sup>th</sup> February 2008 at 7:30pm at the Rectory

Saturday 1<sup>st</sup> March 2008 – PCC "Away Day" at the Horstead Centre (subject to confirmation)

Sunday 13<sup>th</sup> April 2008 – The annual meetings will be held after the regular service (about 11:30am)

The meeting was closed at 9:30pm with prayers led by Mrs. June Hopper.