

ST AGNES CHURCH, CAWSTON

MINUTES OF PCC MEETING

HELD ON TUESDAY 16TH SEPTEMBER 2008

The meeting was held at the Rectory and commenced at 7:30 pm with prayers led by Miss Jenny Woodford.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mrs. Petula Chenery, Miss Alice Court, Mrs. Jane Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. June Hopper, Mrs. Betty Uffindell, Mr. Phil Whiting, Miss Jenny Woodford and Mr Alex Young

Apologies received from: Mr. Brian Canavan and Mr. Brian Seager

1. Agree minutes of last PCC meeting

The minutes of the PCC meeting held on 1st July were adopted subject to the following amendments:

- In the item about sub-committees the last sentence was altered to state ...a letter to church members informing **them** (rather than **the**) of the opportunities available...
- The closing prayers were led by **Mrs. Lyn** Fairchild (rather than **Mr. Lynn** Fairchild) as stated

2. Matters not dealt with elsewhere

Mission Statement

Mr. Phil Whiting talked about the PCC 'Mission Statement'. This statement was thought to have originally been formed at a PCC Away Day held in Sprowston during 2002. It will be added to the PCC agenda for the November 2008 meeting.

Former Treasurer

Mrs. Lyn Fairchild has been arranging a collection for Mrs. Rita Mead who served as PCC treasurer for many years. The PCC agreed to donate £25 towards a flower bouquet to be presented to Mrs Mead at a future Sunday service.

3. Review of Sub-Committee Returns and Plans

Mrs. Betty Uffindell distributed forms to church members asking for their assistance in running sub-committees within the church. No responses had been received before this meeting.

A discussion ensued about the aim and role of sub-committees. One proposal was that if the full PCC met quarterly then sub-committee could perform the day-to-day management between full meetings.

Mrs. Lyn Fairchild made the comment that she believed the existing 'workers' within the church were spread too thin, and would be unable to run all the possible committees.

Rev. Tom Harris proposed that we start by forming a few groups and see how the situation progressed. It was agreed that the following sub-committees be formed:

- **Fabric + Finance + Fund Raising (maybe called 3F)**
Initial membership to comprise Mr. Alex Young, Mr. Simon Court and Mrs. Mandy Cameron-Heffer
- **Entertainments**
This sub-committee is to be led by Mrs. Lyn Fairchild

4. Harvest Plans

Harvest Supper

The date set for this event is Saturday 18th October. The event will be held in Cawston Primary School.

This event will be the first event managed by the newly formed Entertainment Sub-Committee. Harvest Festival Service

The Harvest Festival Service will take place on Sunday 19th October. Rev. Robin Hewitson will lead the service. Mrs. Lyn Fairchild will liaise with Rev. Hewitson to finalise arrangements.

The collection for this service will be sent to USPG.

5. Venue for “Cold Months”

It was agreed that Sunday Services would be held in Cawston Primary School between the following dates:

- Sunday 4th January to Sunday 22nd March 2009

The return to St Agnes will take place on Sunday 29th March 2009 unless the Joint Benefice Service is held elsewhere in which case the return to St Agnes will happen on Sunday 5th April 2009.

6. Reports

Financial

Mr. Alex Young presented a statement of the current PCC finances to the members present. Included in the report was a sum held by FOSTA. The future of this fund, and of FOSTA, will be discussed by the Fabric/Finance/Fund Raising (3F) sub-committee.

Fabric

Maintenance

A channel has been dug around part of the church building to avoid potential damp problems.

Re-Ordering

English Heritage have rejected our latest grant application for essential repairs due to the PCC having too much money. This is despite accompanying documentation that stated the PCC funds were not available for repairs (i.e. they were restricted).

It was resolved that:

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| All funds raised by appeals are to be treated as restricted to the particular fundraising activity. |
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A faculty for the dais is almost ready for submission. Mr. Andrew Cameron-Heffer is to check prior PCC minutes to locate the resolution authorising the re-development of the church building.

Organ Re-Building

Mr. Simon Court distributed copies of the agreement between the PCC and Bower & Company, for the repairs to the organ. Mr. Bower has recently sent a demand for further payment but the PCC agreed that no further payment should be made until the organ was being returned to the building.

So far Mr. Bower has missed three target dates for the return of the organ. Several members were doubting they would see the organ returned to the church before Christmas.

Mrs. Lyn Fairchild and Mrs. Betty Uffindell are to visit Mr. Bower as soon as possible to ascertain the current state of the works. They will report back to the PCC.

Worship

Mr. Simon Court said plans were in place for all the non-standard services for the rest of 2008 and into 2009.

Children and Youth Work

Sunday Club

Mr Simon Court stated that Sunday Club members currently return to the service for communion. This means that the club members receive a fragmented period of learning. It was proposed, and agreed, that Sunday Club would extend their time to the full length of the service.

STITCH

The church youth group (STITCH) will be taking place in a “London Monopoly Challenge” event on Saturday 27th September. This is a diocese-led event.

The group have recently applied for a £3,000 grant for a public address system and other items. Tee shirts are also on order.

Rev Harris mentioned the chance of an exchange with a Norwegian church could be arranged during 2009.

7. Chairman's Items

Bishop's Visitation

Rev. Harris gave details of the plans for the forthcoming visitation.

The main Sunday events will be an earlier than usual Heydon service followed by a later than usual Cawston service. This will allow the bishop to 'mingle' with the Heydon congregation before moving on to Cawston. There will be a 'Bring and Share' lunch in Church. In the evening the bishop will be having a meeting with STITCH.

On Tuesday the Bishop will return to visit Cawston Primary School and Cawston Park Hospital.

Flower Festival

Thanks were given to all those that made the event so successful. One raffle item remains outstanding - a football signed by Sunderland Football Club. This item will be 'sold' on E-Bay once the church E-Bay account is set up.

Recycling

A number of options about how to deal with recycling within the church (and churchyard) were discussed. PCC members were asked to consider the options so that the item could be discussed further at a future PCC meeting.

8. Date of Next Meetings

Date for future PCC meetings:

- 21st October 2008 at 10 Marshall Howard Close (with prayers led by a Court family member)
- 11th November 2008 at the Rectory
- 6th December 2008 to be a PCC meal at The Bell, Cawston
- 3rd February 2009 at the Rectory
- 17th March 2009 at the Rectory
- 19th April 2009 will be the AGM

The meeting was closed at 9:20pm with prayers led by Miss Jenny Woodford.