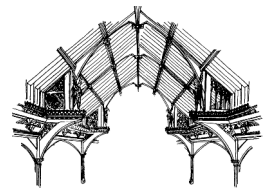


ST AGNES CHURCH, CAWSTON

MINUTES OF PCC MEETING

HELD ON TUESDAY 3RD FEBRUARY 2009



The meeting was held at Cawston Rectory and commenced at 7:30 pm with prayers led by Mr. Andrew Cameron-Heffer.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mr. Brian Canavan, Mrs. Petula Chenery, Miss Alice Court, Mr. Simon Court, Mrs. Lyn Fairchild, Mrs. June Hopper and Mrs. Jenny Woodford

Apologies received from: Mrs. Jane Court, Mr. Brian Seager, Mrs. Betty Uffindell and Mr. Phil Whiting

1. Agree minutes of last PCC meeting

In the item about Re-ordering progress (Fabric Report) the statement should have read:

No money has yet been received from CCC (Council for the Care of Churches) **or HLF (Heritage Lottery Fund)**. This will be chased-up.

With this amendment the minutes of the PCC meeting held on 11th November 2008 were adopted.

2. Matters not dealt with elsewhere

Pantomime

The annual visit to the pantomime at Norwich Theatre Royal was deemed a good evening out.

St Agnes Eve Supper

The annual St Agnes Eve Supper was also deemed a great success.

PCC Christmas Meal

The PCC Christmas Meal was considered successful.

Cawston School Report for PCC

Mrs. Mandy Cameron-Heffer is to talk with Mr. Brian Uffindell about getting a regular report of Cawston School activities for future PCC meetings.

It was thought a school report could be included in the PCC annual report.

Electrical Testing

The mandatory electrical tests were recently performed. The paperwork is pending.

3. Mission Statement

A Mission Statement was first looked at in July 2008; this as a follow-on item from the Horstead Centre "Away Day". No paperwork has yet been published from that event. A discussion ensued about what a "Mission Statement" was and what parts of the church life it should cover.

The following statement was agreed:

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| Our mission is to save the world a little at a time by serving Cawston and the wider community in a proactive and reactive manner. |
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4. Reports

Fabric, Finance and Fundraising

Finance

Mr. Alex Young presented a verbal report giving the highlights of items that will form the Finance section of the 2008 Annual Report.

The 3F (Fabric/Finance/Fundraising) group has met twice recently. Mr. Simon Court reported on the current activities of the group. He asked for additional PCC members to join the group, if they wished. He stated that the 2009 Parish Share will rise by £96 from the 2008 figure. Mr. Court then talked about setting a budget for 2009 to ensure no nasty surprises later in the year. The 3F group propose to prepare a budget.

During 2008 the PCC experienced problems obtaining some grant aid as the grant-making bodies claimed that the PCC held too much money in reserves. This was despite the fact that they were told that these funds were restricted.

To avoid future problems it was proposed by Mr. Simon Court and seconded by Mr. Brian Canavan that:

Financial appeals for re-ordering are always to be considered as restricted funds.

The proposal was carried unanimously.

Fabric

A tree, growing on the church roof, was recently safely removed.

Rev. Harris talked about the possible purchase of a second-hand transportable keyboard for use away from the church. He said this would cost in the region of £500. It was agreed that £200 of this be paid from the Magazine Fund. Rev. Harris said he would cover the rest of the cost.

Mr. Simon Court talked about how the Diocese Environmental Group were promoting solar panels; this was something he would progress in the near future.

Faculty Applications

Rev. Harris talked about the current state of faculties for re-ordering the church building.

The planned repairs to the North Transept have now received authorisation. Grant monies from Norfolk Churches Trust (£10,000) plus other grants (£3,000) have been made for this work. Mr. Philip Orchard is contacting contractors to tender for this work.

Broadland District Council has offered a grant of 10% of the costs for the porch repairs undertaken last year. It is hoped that they will contribute 20% to any future works.

Mr. Ian Joseph, who has offered to install a dais in front of the rood screen, has sent an estimate to Mr Philip Orchard - unfortunately this has not been received. The cost estimated by Mr. Orchard and the indicative figure given by Mr. Joseph were discussed. Rev. Harris was authorised to start the work as long as the quotation from Mr. Joseph was no more than £10,000.

The PCC members present were reminded that the last 10% of the HLF grant for organ repairs was conditional on production of "high quality" reference material about the organ. This has not yet been completed.

Worship

A lengthy discussion was had about how the fourth Sunday services were not totally inclusive. It was stated that they did not include enough for the "older members" of the Church family. It was suggested that all groups need to compromise for the fourth Sunday services. It was pointed out that changes to the other services may be necessary to accommodate the "younger members" of the Church family.

Rev. Harris talked about planning for the future. It was reiterated that the Worship Committee (who organise these services) was open to all Church members.

Children and Youth Work

The crèche is currently working well, as are the Sunday Club meetings. Several members expressed confusion as to the difference between the STITCH Band and the Worship Band. An explanation was given - which would be re-iterated in the Annual Report.

A repeat ten-pin bowling evening is in the initial planning.

Mr. Graham Alford is planning a summer day-out activity for all Church members, especially aimed at the younger members of the Church family.

5. Preparation for AGM

Plans for the AGM were discussed including the idea of organising some activity to occupy the children whilst parents were at the AGM. Mrs. Lyn Fairchild is to arrange this.

6. Correspondence Received

Mr. Colin Mead sent a letter stating that a cable has broken in the church clock mechanisms. £150 is needed to perform these repairs. This was agreed.

Mrs. Rita Mead requested the loan of un-used hymnbooks to enable her mother and others to enjoy Sunday morning worship in Sheringham. The loan was agreed

7. Chairman's Items

Magazine Editorship

Mrs. Karen Brockman and Mrs. Thelma Durrant are to be approached to undertake the editorship of the Parish Magazine.

Scalextric

Once the dais is complete it was thought that another Scalextric event could be held.

8. Date of Next Meetings

Dates of forthcoming PCC meetings: 17th March 2009 at the Rectory; 19th April 2009 will be the AGM

The meeting was closed at 9:30pm with prayers led by Mr. Andrew Cameron-Heffer.