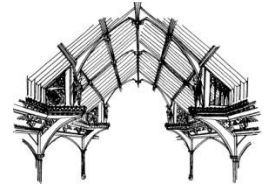


ST AGNES CHURCH, CAWSTON
MINUTES OF PCC MEETING
HELD ON WEDNESDAY 3RD FEBRUARY 2010



The meeting was held at Cawston Rectory and commenced at 7:30 pm with prayers led by Mr. Andrew Cameron-Heffer.

Present at meeting: Rev. Tom Harris, Mr. Andrew Cameron-Heffer (minutes), Mrs. Mandy Cameron-Heffer, Mr. Brian Canavan, Mrs. Petula Chenery, Mr. Mike Graver, Mrs. Jeanne Vince, Mrs. Jenny Woodford and Mr. Alex Young

Apologies received from: Mrs. Lyn Fairchild and the Whiting family

1. Agree minutes of last PCC meeting

Fabric – Rood Screen

The second sentence of this item should have read:

As this service relies **on** (rather than **of**) donations it was agreed to donate £50 to aid this work.

Entertainment – Plans

The second sentence of the item about glasses, table and chair loans should have read:

A book will be kept **to** (rather than **of**) register these loans.

2. Matters not dealt with elsewhere

Scout Hut

Mr. Andrew Cameron-Heffer reported that Cawston Scout group had ceased to use the scout hut due to the unsafe nature of the brick-built part of the building. The scout groups currently meet in Cawston Primary School. The scout group are making plans for a new scout hut, possibly on the school grounds. This planning is at an early stage.

Open Churches Week 2010

The annual “Open Churches Week” will take place between 31st July and 8th August this year. Mrs. Jenny Woodford reported that this event could be a fund-raising activity with several events planned in the building during this period.

Chalice Care Loan

The loan of our Chalice Case to an exhibition at Norwich Castle was discussed. The case will be on display from October 2010 until January 2011. It was proposed that we contact the organisers to request that they undertake some minor repairs that need to be made to the article prior to the exhibition.

Church Closed

It was agreed that a sign be prominently displayed in the Church porch whilst repairs were underway.

3. Church Clock

The PCC have received three quotations for the necessary repairs to the Church clock. It was decided to seek advice from the diocesan horologist.

4. Church Website

Mr. Andrew Cameron-Heffer reported that a major upgrade to the Church website at <http://www.st-agnes.org.uk> had recently taken place. The site now has news items that are automatically removed once an event has taken place to avoid the problem with ‘old’ content on the site. Feedback was requested.

5. Preparation for Annual Meetings

The annual Church meetings take place on 11th April and preparations need to be made to ensure the process works smoothly.

All the paperwork necessary for the meetings will be prepared and available at the service on Sunday 7th March. Rev. Tom Harris is to talk about the importance of the annual meetings at that service.

6. Reports & Plans

Fabric, Finance and Fundraising (3F)

Finance

Mr. Alex Young presented copies of the latest PCC account balances as at 3rd February 2010. A brief run-through of the 2009 end-of-year balances was also given.

Fabric

North Transept Repairs

The architect recently met with the builders and the repair work has now started. Rev. Harris gave a status update on this work.

Quinquennial Inspection

A copy of the inspection has been received and is being digested at present.

Pews

No further progress on the disposal of surplus pews.

Worship

The Worship Committee will meet on 9th February and plan services for the coming months.

The Worship Band now holds twice monthly practices. These take place on Fridays

Children and Youth Work

Concerns were raised that children were running around the school after the Sunday services – they are going into closed rooms and had been seen throwing furniture around. Rev. Harris to talk about this in a forthcoming service to ensure the children, and their parents, were made aware of this inappropriate behaviour.

There were five new youngsters attending the last STITCH meeting.

STITCH plan to run two Lent Lunches after the Sunday services in the school. Mr. and Mrs. Whiting will plan these events.

Entertainment

Plans

Mrs. Kate Harris joined the meeting for this item.

Mrs. Harris talked about ideas for the Passover Supper to be held on Maundy Thursday. The plan is to use small tables with ‘family groups’ with one or two Student Cross pilgrims at a table.

Each group will be responsible for making a lamb shepherds pie (or vegetarian equivalent) and an apple pie for their table. This will help keep the costs to a minimum. It is hoped that more people will be willing to come if the cost is kept to a nominal sum.

School Report

Mr. Brian Uffindell has stated that he will be resigning as a school governor in March 2010. This creates a vacancy that the PCC need to fill. Possible candidates were discussed at the meeting. Rev. Harris is to approach Mr. Andrew Bird, with a view to filling this vacancy.

7. Chairman’s Items

There were no Chairman’s Items at this meeting.

8. Date of Next Meetings

Dates of forthcoming PCC meetings:

- 10th March 2010
- 11th April 2010 – the annual meetings in church (directly after the Sunday service)

The meeting was closed at 9:30pm with prayers led by Mr. Andrew Cameron-Heffer.